DOT Innovations 2027 EXHIBITOR SUPPLY ORDER FORM

George R. Brown Convention Center

Send order form to DWitherspoon@LevyRestaurants.com

Company Name:	**Event Name:**
Bill-To Contact:	**On-Site Contact:**
Bill-to Contact Phone Number	**On-Site Contact Phone Number:**
Address:	**On-Site Contact Email Address:**
Email Address:	**Booth #:**
Date for Delivery/Order:	**Time for Delivery/Order:**

Instructions

1. Equipment and supply orders must be received no later than THREE (3) weeks prior to show dates to ensure confirmation.

Orders received after March 30th, 2027 are subject to a 25% Late Fee

2. 23% Admin Fee, 8.25% Sales Tax and 8.25% TABC Alcohol Tax (where applicable) and $35 delivery fee will be added to total.

3. Equipment and supply order function sheets and invoice will be sent to you. PLEASE contact your sales person if you do not receive confirmation of your services.

Full payment (by credit card or company check) must be received (7) DAYS prior to the start of services.

4. Limited supplies are available for on-site replenishments and cannot be guaranteed. A credit card is required for any on-site additions.

A supply store with limited product/quantities (Indicated in PURPLE) will be available on show floor during show hours. **Items purchased on show floor will be subjected to a fee.

5. Any changes to your RENTAL order must be made by 2pm the previous day.

Cancellations for SUPPLY order require a (14) DAY notice or full charges will be incurred.

6. Any unreturned rental items will be charged to client for its replacement price listed below.

Items	Quantity	Price	Items	Quantity	Price	Replacement Price
Ice (16lb Bag)		$16.00	Paper Boats 1lb (1,000ct)		$102.00	
5 Gal Water Jug		$52.00	**Water Cooler		$105.00/day	$600.00
Knives (1,000ct)		$156.00	**Small Refrigerator (Pepsi Cooler)		$75.00/day	$2,000.00
Forks (1,000ct)		$156.00	**Large Refrigerator (Pepsi Cooler)		$150.00/day	$50,000.00
Spoons (1,000ct)		$156.00	90" Square Black OR White Linen		$12.00	$45.00
Plastic Wrap (18inch)		$76.00	Sterno - 6hr (24 ct) includes matches		$153.00	
Plastic Wrap (24inch)		$78.00	Dinner Napkins (100ct)		$10.00	
Foil (18inch)		$238.00	Beverage Napkins (250ct)		$10.00	
Foil (24inch)		$280.00	Eco Portion Cup - 2oz (250ct)		$40.00	
Deli Containers 8oz (200ct) **3 week notice		$189.00	Eco Portion Cup Lid - 2oz (250ct)		$30.00	
Plates 10inch (250ct)		$186.00	Eco Portion Cup - 4oz (250ct)		$60.00	
Plates 6inch (1000ct)		$258.00	Eco Portion Cup Lid - 4oz (250ct)		$50.00	
Soup Bowls 8oz (500ct)		$261.00	Eco Cold Cup - 12oz (100ct)		$30.00	
Vinyl Gloves M-XL (100ct)		$75.00	Eco Hot Cup - 12oz (100ct)		$30.00	
Sanitizer Wipes (300ct)		$90.00	Eco Hot Cup Lid - 12oz (100ct)		$20.00	
2" Deep Foil Pans (40ct)		$165.00	Disposable Full Pans (50ct)		$186.00	

*** = client to ensure power is ordered through Smart City for this piece of equipment; ask your Sales person for power needs*

Labor/Personnel			# of Hours Needed	
Personnel	Quantity	Price		
Dedicated Catering Attendant		$300.00		*All labor is billed based on a four hour minimum. If service needed beyond four hours, an additional fee is added per hour thereafter. $300/four hour minimum+ +$35/each additional hour+
Steward.Dishwashing		$300.00		
Bartender (required with alcohol)		$300.00		