

exhibitor.services@heritagesvs.com

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**Order online at: [heritagesvs.com/ordering](http://heritagesvs.com/ordering)**

### Discount Deadline:

## 3/27/2025

Discount prices only apply to orders received with full payment by the discount deadline date listed on the general information page. All charges for equipment and/or services are payable in advance or when placing order at show site. Orders will not be processed without payment. For your convenience, MasterCard, American Express, Visa and Discover will be accepted.

INDIVIDUAL CLEANING FOR YOUR BOOTH MAY BE ORDERED BY FILLING IN INFORMATION BELOW.  
 CHARGES BASED UPON GROSS EXHIBIT BOOTH AREA. (100 SQ. FT. MINIMUM)

\*\*EXCESS TRASH WILL BE SUBJECT TO AN ADDITIONAL FEE FOR DISMANTLING AND DISPOSAL AT MARKET RATE\*\*

|                        | Item  | Total # of Days | Total # Sq. Ft. | Standard Rate | Total |
|------------------------|---|-----------------|-----------------|---------------|-------|
| <b>Carpet Cleaning</b> | <b>L150</b> Vacuuming before initial opening of Exhibit and DAILY thereafter, including emptying of waste baskets nightly | _____ x _____   | _____ x _____   | \$0.54 =      | _____ |
|                        | Vacuuming ONCE before initial opening of Exhibit  | 1 x _____       | _____ x _____   | \$0.54 =      | _____ |
| <b>SUBTOTAL</b>        |   |                 |                 |               | _____ |

|                         | Item  | Total # of Days | Total # Sq. Ft. | Standard Rate | Total |
|-------------------------|---|-----------------|-----------------|---------------|-------|
| <b>Exhibit Cleaning</b> | <b>L200</b> Cleaning and dusting of display background and furnishings before initial opening of Exhibit and DAILY thereafter | _____ x _____   | _____ x _____   | \$0.66 =      | _____ |
|                         | Cleaning and dusting of display background and furnishings ONCE before initial opening of Exhibit                             | 1 x _____       | _____ x _____   | \$0.66 =      | _____ |
| <b>SUBTOTAL</b>         |   |                 |                 |               | _____ |

|                       | Item  | Total # of Days | Total # Hours | Standard Rate | Total |
|-----------------------|---|-----------------|---------------|---------------|-------|
| <b>Porter Service</b> | <b>L220</b> Includes emptying of wastebaskets and policing of your exhibit at two-hour intervals during show hours (4 hour minimum per day) | _____ x _____   | _____ x _____ | \$60.78 =     | _____ |
|                       | Requested Time(s) for Porter Service _____  |                 |               |               |       |

Special Instructions: \_\_\_\_\_

**Method of Payment & Credit Card Authorization Form REQUIRED to be submitted with this form.**

**SUBTOTAL** \$ \_\_\_\_\_  
**TOTAL DUE** \$ \_\_\_\_\_

Please see the Terms and Conditions page for full explanation of our policy on cancellations and changes.

Exhibiting Company \_\_\_\_\_

Contact Name \_\_\_\_\_ Booth# \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Please fax or email this form promptly to HERITAGE using the information at the top of the page - retain one copy for your files.