



# LeadCapture at Innovations 2022

## FINISH SETTING UP YOUR LEADCAPTURE ACCOUNT

Your company's Exhibitor Admin will have received the email "You've been invited to create an account for Innovations 2022!" from [exhibitors@cvent.com](mailto:exhibitors@cvent.com).

*Didn't receive an email? Contact your event planner.*

- *First time using LeadCapture?* Click **Log In/Get Started** to set your password.
- *Used LeadCapture at past events?* Log in with your email and previously created password. Once logged in, click **Switch Event** (top left) and click **Innovations 2022** from the list of events you're exhibiting at.

## LOGGING BACK IN TO YOUR LEADCAPTURE PORTAL

- Log back into your Portal with [this link](#). *Do not click Add your company.*
- Use this Portal to:
  - *Purchase additional LeadCapture licenses, if necessary. **2 App Licenses have been provided by Dot Foods.***
  - *Assign licenses to registered onsite staff*
  - *Create lead-qualifying questions*
  - *Export your leads after the event*

### SUPPORT

New to LeadCapture or want additional help? [This how-to](#) is all you need to get set up.

Questions? Email [leadcapture@cvent.com](mailto:leadcapture@cvent.com) with any general LeadCapture questions

### Additional App Licenses

Download the Cvent LeadCapture app on your own iOS or Android device and use your camera to scan leads onsite.

# \$105

PER APP

### Rental Device License

Pick up a LeadCapture scanner onsite. Price includes app access + scanner.

# \$249

ORDER BEFORE  
12AM CDT on  
April 1

# \$299

ORDER  
BETWEEN  
April 1 – 15

# \$349

ORDER AFTER  
12AM CDT on  
April 15