

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

MONITOR	QUANTITY	REGULAR RATE
19" MONITOR TABLE TOP		\$180
32" MONITOR TABLE TOP		\$225
46" MONITOR		\$445
55" MONITOR		\$610
70" MONITOR		\$985
MEDIA PLAYER		\$60
FLOOR STAND		\$60

AUDIO	QUANTITY	REGULAR RATE
POWERED SPEAKER		\$85
WIRELESS MICROPHONE		\$200
4-CHANNEL MIXER		\$115

MISCELLANEOUS	QUANTITY	REGULAR RATE
LAPTOP		\$225
FLIPCHART PACKAGE		\$65

ALL RIGGING REQUESTS SHOULD BE PLACED USING THE [RIGGING REQUEST FORM](#).

If You Are Experiencing Technical Difficulties On Site
 Please Contact Encore At 314-775-3433

