

# BOOTH CLEANING ORDER

Advance Payment Deadline Date: April 4th, 2022



The Power People

**ELECTRICAL EXHIBITION SERVICES**  
 701 Convention Plaza, St. Louis, MO 63101  
 Phone: (314) 342-5324 Fax: (314) 342-5384  
 stlouis@edlen.com

<b>EXHIBITOR:</b>		<b>BTH #</b>	
<b>EVENT:</b>	<b>Dot Foods Innovations 2022</b>		
<b>FACILITY:</b>	<b>AMERICA'S CENTER</b>		
<b>DATES:</b>	<b>April 28, 2022—April 29, 2022</b>	<b>EVENT #</b>	<b>042003SL</b>

FOR YOUR CONVENIENCE PLACE YOUR ORDER ONLINE AT [WWW.EDLEN.COM](http://WWW.EDLEN.COM)

## ORDER INSTRUCTIONS

### SCHEDULING SERVICES

Please note which days you will require cleaning services. If no information is provided, services will begin on first day of show opening and continue until the number of days ordered are utilized.

### VACUUM SCHEDULING

Dates Requested

1st Day \_\_\_\_\_  
 2nd Day \_\_\_\_\_  
 3rd Day \_\_\_\_\_  
 4th Day \_\_\_\_\_

### MOPPING SCHEDULING

Dates Requested

1st Day \_\_\_\_\_  
 2nd Day \_\_\_\_\_  
 3rd Day \_\_\_\_\_  
 4th Day \_\_\_\_\_

### PORTER SERVICE SCHEDULING

Dates Requested

1st Day \_\_\_\_\_  
 2nd Day \_\_\_\_\_  
 3rd Day \_\_\_\_\_  
 4th Day \_\_\_\_\_

### PORTER SERVICE RATES

Rates include emptying waste baskets and policing of your exhibit area at two hour intervals during show hours.

### TRASH REMOVAL

Small office style trash cans placed at the edge of an exhibit booth at the end of the day will be emptied by the facility at no cost prior to the start of the event each day. Large trash cans that need to be emptied where they are located within the booth space need to order Porter Service.

## VACUUMING (Charged per square foot with 100' minimum cost)

Total Sq. Ft.	(Please schedule what days you would like the service provided in the Vacuum scheduling block on the left)	Advance Price	Regular Price	TOTAL COST
_____	Vacuum Booth - 1 Day .....	.28	.34	_____
_____	Vacuum Booth - 2 Days .....	.52	.65	_____
_____	Vacuum Booth - 3 Days .....	.78	.97	_____
_____	Vacuum Booth - 4 Days .....	1.04	1.30	_____

## SHAMPOOING (Charged per square foot with 100' minimum cost)

Total Sq. Ft.	Date Service Requested	Advance Price	Regular Price	TOTAL COST
_____	Shampoo Carpet - One Time Only Date: _____	.36	.44	_____

## MOPPING (Charged per square foot with 100' minimum cost)

Total Sq. Ft.	(Please schedule what days you would like the service provided in the Mopping scheduling block on the left)	Advance Price	Regular Price	TOTAL COST
_____	Mop Booth - 1 Day .....	.36	.44	_____
_____	Mop Booth - 2 Days .....	.72	.90	_____
_____	Mop Booth - 3 Days .....	1.08	1.35	_____
_____	Mop Booth - 4 Days .....	1.44	1.80	_____

## PORTER SERVICES (Charged per day)

# of Days	(Please schedule what days you would like the service provided in the Porter Service scheduling block on the left)	Advance Price	Regular Price	TOTAL COST
_____	Up to 1500 square feet .....	44.00	55.00	_____
_____	1501 - 3000 square feet .....	66.00	83.00	_____
_____	3001 and over - call for a quote .....			_____

## SPECIAL CLEANING REQUIREMENTS

Please indicate below any special cleaning requests or instructions that you may have. You can also use this space to indicate that you would like the America's Center to provide more information and pricing on cleaning your display.

<b>TOTAL</b>	
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**TRANSFER ESTIMATED TOTAL TO BOX #5 ON THE METHOD OF PAYMENT FORM**

## AUTHORIZATION

PRINT NAME:

EMAIL:

PHONE:

## BOOTH CLEANING TERMS & CONDITIONS

1. Cleaning your exhibit area is not included in space rental.
2. Cleaning service can be ordered on site at the regular rate.
3. Our exclusive cleaning contract will not permit other service contractors to provide this service.
4. If you have any questions or need assistance with any orders items not listed, please call and ask for your Event Services Manager Representative.
5. Full payment is due in advance or at show site before any service is provided. Purchase orders are not considered payment.
6. It is your responsibility to advise our service center representative of any problem with any of your orders, and to check your invoice for accuracy prior to the close of the exhibition.
7. We require 100% prepayment of advanced orders, any orders or services placed at show site must be paid at show site. Payment must be in U.S. Funds and drawn on a U.S. Bank.
8. Should there be any unpaid balance after the close of the show, terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a finance charge at the lesser on the maximum rate allowed by applicable law, or 1.5% per month, which is an annual percentage rate of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received shall be either applied to reduce the principle unpaid balance or refunded to the payer.
9. This payment terms and conditions agreement shall be governed by and construed with the laws of the State of Missouri.
10. Exhibitor hereby agrees to all terms and conditions outlined on all order forms and the Edlen General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting: <https://ordering.edlen.com/LegalNotices/Terms-Edlen-GDPR.pdf>