



EDI IMPLEMENTATION GUIDELINE – SUPPLIERS

855 PURCHASE ORDER ACKNOWLEDGMENT

July 2007

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Expectations

Timing: The supplier must send Dot an 855 Purchase Order Acknowledgment within 24 hours of receiving our purchase order. If changes are made to the order after the initial 855 is sent, the supplier should send updated 855's up to the point of shipment.

Pricing: All allowances must be sent at the item level as Dot does not process allowances sent at the header level.

Item Identifiers: We prefer to receive the 14 digit GTIN as the item identifier, preceded with the UK qualifier (see our 855 specs for details).

Testing Phase

The supplier will send Dot a test 855 Purchase Order Acknowledgment.

Dot will map and process the 855 and will notify the supplier if any changes need to be made. The supplier will revise and resend 855 until format is approved.

Once the 855 format has been finalized and the PO and 856 have been successfully tested, the supplier should move the 855's to parallel phase.

Parallel Phase

The supplier should continue to notify Dot of any shortages and/or price discrepancies via previous method for a period of 30 days.

Production Phase

If no issues are reported during the 30 day parallel phase, the supplier can then discontinue any other confirmation methods.