



## **EDI IMPLEMENTATION GUIDELINE – SUPPLIERS 879 PRICE**

### **Contact**

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### **Testing**

1. The Dot EC Coordinator will provide the supplier with a list of their company's items that are currently set up in the Dot system. The supplier should review the list to see if they are any invalid GTIN's or inactive items listed. The supplier should indicate the corrections on the item list and return it to the Dot EC Coordinator. The Dot EC Coordinator will notify the supplier when the corrections have been made in the Dot system.
2. The supplier will send Dot a test 879 containing one or two items.
3. The Dot EC Coordinator will review the test 879 to confirm that all required information has been provided and that it is in the correct format. If not, the Dot EC Coordinator will request that the supplier make the necessary changes. The supplier will revise and resend the 879 until the format is approved.
4. Once the test 879 format has been approved, the Dot EC Coordinator will process the test file to ensure that it processes successfully.
5. After the test 879 processes successfully, the supplier should send Dot Foods an 879 containing prices for all of the items that Dot is eligible to buy. If the 879 processes successfully, the supplier will move to parallel status.

### **Parallel**

The supplier should begin to communicate price changes via the 879 and via the current manual method until they are notified that the duplicate notification can be discontinued.

### **Production**

The supplier is considered to be in production once they have been notified that the duplicate notification process can be discontinued.

## EDI IMPLEMENTATION GUIDELINE - SUPPLIERS

### 879 PRICE

Page 2

#### **Important!**

Dot Foods needs to receive not only the pricing for the items that are actively being purchased, but also the pricing for any items that Dot is eligible to purchase and resell to our customers.

If the supplier has region or zone pricing, they will need to send a separate 879 for each region or zone. Also, if the supplier has varying weight brackets by product category, they will need to send a separate 879 for each product category.

The supplier should send all bracket prices and/or zone prices necessary in order for Dot to calculate both cost and selling price.

The supplier should send pricing information for a new item within 24 hours of our request.

The supplier should provide complete, accurate price change data by the 15<sup>th</sup> of the month for price changes effective skip month. For example, for price changes effective on any day during the month of October, the supplier would need to send to Dot Foods by August 15<sup>th</sup>.